



**KEY TO EXERCISE – 9**

Write the following sentences in shorthand. Verify with key and practise the shorthand script, five times each.

1) Which of the two ought to go and thank him for it?

*Wich of the two ought to go and thank him for it?*

2) Though it be your own wish, the difference is too much.

*Though it be your own wish, the difference is too much.*

3) Should we go in and give him all of it?

*Should we go in and give him all of it?*

4) The difference is too large and ought to be given away.

*The difference is too large and ought to be given away.*

5) Though the year by year come and go, we should do all we can.

*Though the year by year come and go, we should do all we can.*

6) We thank them as usual and shall do much for them.

*We thank them as usual and shall do much for them.*

7) We wish the young to have all of the language books.

*We wish the young to have all of the language books.*

8) We wish to do all we can for him, and we should have love for it.

*We wish to do all we can for him, and we should have love for it.*

9) The difference should be given to all who come for it.

*The difference should be given to all who come for it.*

10) I shall see whose usual duty it was to keep the shed tidy.

*I shall see whose usual duty it was to keep the shed tidy.*



Transcribe the following shorthand script, verify with the key and practice it.

- 1) When-they arrive at New York, they should see-the buyer.
- 2) I-think-the young should-be given a different job to-do when-he arrive.
- 3) Do-you think, they-will-be rich enough to-retire when-they reach-the age of fifty five.
- 4) We-can show-you how you-can buy a life annuity for a low outlay now.
- 5) We-are now issuing a new life policy which-will make-it easy to-live happily when-you retire.
- 6) We-know you-will like it when-you see it. If-you liked it, write your date of birth and mail it to us today.
- 7) I-am happy, I-can-do what-you ask, but I-have-no power to-do so.
- 8) I-have-no wish to argue with-you, for you-may-be right in what-you say.
- 9) What-would-be your rate for-the large room with bath and shower you have in-your lodge.
- 10) It-will-be your duty to-check each room and keep-the area tidy for-them to occupy.