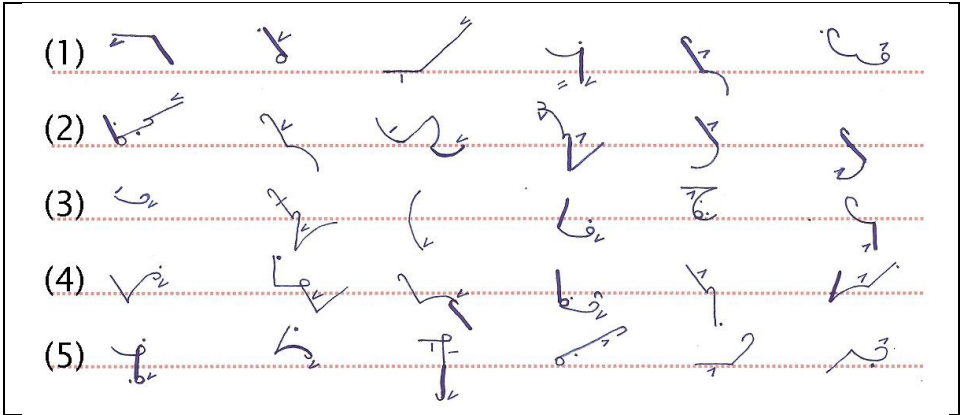




KEY TO EXERCISE - 23

Verify the outlines written by you with this 'key', and practise them at least three lines each.



Verify your deciphered words with this 'key', correct and practise them, at least three lines each.

1)	Maosari	aeorolite	geometric	withdrawal	lowered	welldoing
2)	dominion	sprayer	idealise	gladial	heroic	wrongdoer
3)	grewel	surveyor	reappoint	harmoniously	narrower	wooing
4)	ruined	assayer	reinforce	Montreal	co-exist	druidical
5)	cruel	mayoral	meander	Asian	snowy	fluidity



Compare the following 'key' i.e. scripts (1) and (2) with your outlines, correct them, and practise the scripts, as many times as you can.

(1)



(2)

Verify your transcribed passages with this 'key', correct it and practise the script, as many times as you can.

(3) I-have-great-pleasure in presiding over-the Tenth Anniversary of-your-Association. I-take it as a privilege to-take-part in-such functions organised by Government Officials. I-know very well that-you-are a very hard working people. It-is well-known that-this State is one-of-the best administered States in-the-country. You-are doing your best to help-the people in all possible ways. It-is on-you that-the Government depend for-the effective implementation of-many of-the schemes which they-have set-up for-the benefit of-the people, especially the weaker sections of-the society. You know well that-the Governments, both at-the Centre and-the States, are very-much interested to help-the people who-are below-the poverty line.



No-doubt, the Government is introducing many schemes to help-the poor people. It-is your duty to study these schemes well, and try to implement them to-the best-of-your-ability. Of-course, there-are rules and regulations which-will guide you in-this respect. It-is better if-you remember-the fact that, after-all, the rules are made for-the men and-not-the men for-the rules.

(4) From National Traders, Lucknow to Messers. Suresh & Sons, Salem.

Dear-Sirs, Please-refer to-our letter, dated 10th January wherein we-have given our rates for-the various items of articles that-you-require. The rates given by us are-the lowest for-such articles available in-the-market. You-will also find that our terms of payment and other stipulations will-be more favourable to-you than-the ones offered by other firms.

We-are-sure that-the articles supplied to-you till now have given you full satisfaction. We-assure you that-there-will-be no difficulty in-your placing further orders on us for-the articles that-you need now. We-think that-you-are taking time to study your-requirements and our latest terms supplied to you. We assure you that-these terms are-the same as that of old terms.

We promise you of-our best and prompt-attention at-all-times,
Yours faithfully,