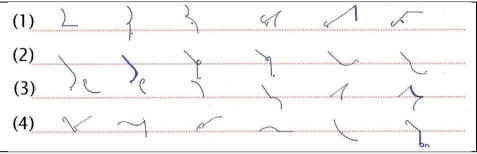


## EXERCISE - 27

Verify the outlines written by you with this 'key', and practise them at least three lines each.



Verify your deciphered words with this 'key', correct and practise them, at least three lines each.

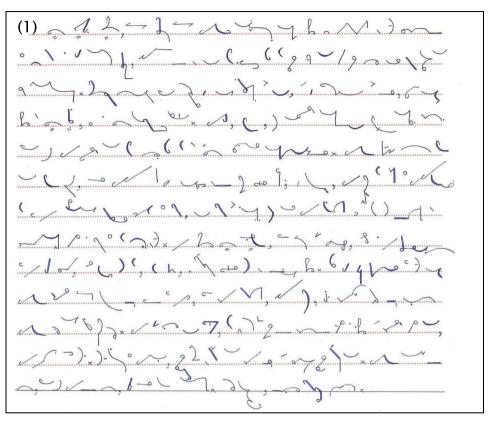
| 1) | assuage | ahull   | awheel | father | oracle | aroma    |
|----|---------|---------|--------|--------|--------|----------|
| 2) | bravo   | pity    | body   | county | sundry | feathery |
| 3) | afray   | throw   | row    | perry  | relay  | rival    |
| 4) | profer  | mi`nute | lintel | meek   | fitter | produce  |

Page



## NATIONAL SHORTHAND SCHOOL (BOOKS) Free Online Shorthand Tutorial

Compare the following 'key' i.e. script (1) with your outlines, correct them, and practise the script, as many times as you can.





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## NATIONAL SHORTHAND SCHOOL (BOOKS) Free Online Shorthand Tutorial

Verify your transcribed passage with this 'key', correct it and practise the script, as many times as you can.

Mr. Robert Beach, Dear-Sir, In reply to-your-letter of-the (2) 11<sup>th</sup> instant, I-have very-great-pleasure in stating that Mr. Thomas Adams has-been in-my employ for-the-last-five-years, and- has always proved himself quite equal to any demands that might be made upon him. He knows his Phonography thoroughly, as I-have myself had occasion to-prove very-many-times. Indeed, he-hasbeen thanked more-than once by myself and my partner for-the very excellent manner in-which he-has done this part of-his work. I-have-remarked, too, that he-is very willing to-improve-himself inany-way, and to- cultivate-the gifts which God has given him. Hehas, therefore, gone about his work in a true spirit, and-has verymuch improved during-the period he-has-been with me. I-think Ihave-not had to address a single remark of a condemnatory nature to-him all-the while he-has-been in-this-office. I-cannot-say whether his acquaintance with accounts is deep enough for-your purpose; yet I-feel quite certain that if-it-is-not, and you-will give him-the opportunity, he-will do his best to-meet all-your requirements in-this particular area. He-has a great reverence for-the truth, and a proper sense of awe toward authority, and-I-am-quite satisfied, therefore, that what-he does will-be done to-the best ofhis ability. I-may add that I-am-personally very-sorry to-lose his services, but I-feel that I should-not stand in-his-way when-he-has a good chance of improving his position. I-shall-be very-happy togive-you any other particulars you-may desire. Yours faithfully, Arthur Speakwell.

